Information to data subjects

Protection of personal data in relation to collection, storage and use of information concerning individuals requesting access to ESJS microdata

The personal information Cedefop requests from you will be processed in line with Regulation (EC) N° 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Identity of controller:

Konstantinos Pouliakas, Expert, Department of Skills and Labour Markets

Purpose of processing:

Data concerning individuals requesting access to ESJS microdata are collected, stored and used by Cedefop with the purpose of:

- developing a pool of ESJS users and experts for the purposes of future invitations to Cedefop conferences/workshops and/or for invitation to participate in the expert groups of future waves of the survey

- facilitating the reproduction of research and publicly available data analysis using the ESJS data via Cedefop's web portal.

Data subjects concerned:

Requestors of any kind of ESJS microdata

Type of data processed:

Data provided by and concerning those making the request, specifically:

- Name and Surname
- Affiliation or Organisation
- Job title
- Sector of economic activity
- Country
- Email Address
- Intended use of Dataset
- Policy relevance of intended use of data
- Title of research study/paper (if any)

Legal basis:

Cedefop Work Programme 2016
**http://www.cedefop.europa.eu/en/publications-and
resources/publications/4143**

European Commission 2016 Work Programme
http://ec.europa.eu/atwork/pdf/cwp_2016_en.pdf

European Commission (2016), A New Skills Agenda for Europe, COM(2016) 381
final **http://ec.europa.eu/social/main.jsp?catId=1223&langId=en**

Recipients of the data processed:

Konstantinos Pouliakas, Expert, Department of Skills and Labour Markets

Assistants in Cedefop's Department of Skills and Labour Markets using Cedefop
Contacts database

Lawfulness of processing:

Article 5 (a, d) of the Regulation (EC) 45/2001.

The data subject's rights:

From the time of completing the Request Form, when the Data Processing starts,
and for the retention period of 10 years, data subjects have the right of blocking,
updating or rectification of data falling under the conditions of articles 13 to 16 of
Regulation (EC) 45/2001. This will be done on the request of the data subject.
This task will be completed within 30 days after the request has been received by
the Data Controller.

In case of any queries or doubts please contact the Data Protection Officer of
Cedefop (data-protection-officer@cedefop.europa.eu) or the Data Controller
(Konstantinos.Pouliakas@cedefop.europa.eu).

Data subjects are also entitled to have recourse at any time to the European Data
Protection Supervisor: http://www.edps.europa.eu

Date when processing starts:

Data processing starts upon completion the Request Form.

Time-limits for storing the date:

Personal data will be retained for 10 years

Contact information:

Konstantinos Pouliakas, Expert
Department of Skills and Labour Markets

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