Matching skills – Inspiring policies for anticipating and matching skill needs

**Template for reporting on (new) policy initiatives/instruments**

Please note: To be relevant for Cedefop’s database, please ensure that the policy initiative or instrument you report on complies with the following criteria:

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| Criteria | Explanation |
| Operational | The initiative/instrument you report on should:* be operational at the national or sub-national level
* have a concrete project plan
* have a dedicated funding channel
* have specific operating processes
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| Recent | The initiative/instrument should have been developed or redesigned in the last 5-10 years and should be currently operational or been running for a period during the last 5 years. |
| Specific | The initiative/instrument must specify concrete actions (as part of a broader policy/strategic goal). The database does not collect generic policies such as ‘skills strategies’ or national education and training ‘plans’. |
| Innovative | The initiative/instrument reported on must be innovative in some respect (i.e. contain one or more element that differs from earlier policy actions in the country) to provide new insights to policy-makers. |
| Effective | The initiative/instrument should have been evaluated (e.g. impact assessment, monitoring and evaluation procedure, qualitative evaluation).  |

**Questions**

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| **Title of policy initiative/instrument** | *Please write the full name of the policy initiative/instrument (in your national language and in English). If you use an acronym to describe the initiative, please use it throughout this template.* Click here to enter text. |
| **Reference/weblink** | *If available, please insert here any weblinks to descriptions/overviews of the policy initiative/instrument*Click here to enter text. |
| **Timespan** | *During what time period has the initiative/instrument been in operation?* Click here to enter text. |
| **Stage of operation** | *Tick the appropriate box(es)*  [ ]  Pilot  [ ]  Roll out  [ ]  Full operational [ ]  No longer operational (replaced, cancelled) [ ]  Other …Click here to enter text. |
| **Policy area** | *Tick the appropriate box(es)*  [ ]  Active labour market policy  [ ]  Initial vocational education and training [ ]  Adult education and training [ ]  Higher education [ ]  General education [ ]  Employment policy [ ]  Social and integration  [ ]  Growth and innovation |
| **Short description of policy initiative/instrument** | *Please provide a short summary (2 sentences max) of what the initiative/instrument is, why it was introduced and what main challenge(s) it seeks to address*Click here to enter text. |
| **Policy goal**  | *Please describe below in more detail (1-2 paragraphs) the main goal, rationale and objectives of the initiative/instrument.*Click here to enter text. |
| **What type of skill mismatch(es) does the initiative/instrument seek to address?** |  *Tick the appropriate box(es)* [ ]  Match the skills of young graduates[ ]  Upskill and match the skills of unemployed[ ]  Upskill employed adults [ ]  Facilitate job/career transitions[ ]  Address skill shortages[ ]  Broadly address skill mismatch[ ]  Other… Click here to enter text. |
| **Country** | *Choose an item.*Click here to enter text. |
| **Level of implementation/scope** | *Tick the appropriate box(es)*  [ ]  Institutional level [ ]  Local [ ]  Regional [ ]  National |
| **Use of labour market and skills anticipation information (LMSI)** | *In what way is or was LMSI used as part of the initiative/instrument?**Tick the appropriate box(es)* [ ]  To inform the design of national qualification frameworks (NQFs)[ ]  Design training programmes to activate unemployed [ ]  Design standards and accreditation [ ]  Inform decisions on course funding/provision [ ]  Inform and train career guidance and counsellors [ ]  Inform career-making decisions of students [ ]  Inform job-search decisions of unemployed [ ]  Enable strategic business decisions [ ]  Other…Click here to enter text.  |
| **Main responsible body** | *Which ministry (or other agency) has the main responsibility?*Click here to enter text. |
| **Other key stakeholders** | *Please list the other stakeholders involved and describe their roles (e.g. funding, advising/consulting, acting as observer, implementing, monitoring and control, programme and/or process evaluation).*Click here to enter text. |
| **Intended beneficiaries** | *Who are the intended beneficiaries of the initiative/instrument, and how are they expected to benefit? If there is more than one beneficiary, describe the expected benefits to each group.*Click here to enter text. |
| **Elements of innovativeness and transferability** | *Please describe the key innovative feature(s) of the policy initiative/instrument and reflect on which of its key features could be potentially transferred to other EU Member States*Click here to enter text. |
| **Resources** | *Please indicate the resources (financial (in Euro) and human) used for the implementation of the initiative/instrument. Refer to EU funding (e.g. Erasmus +, ESF) when applicable.*Click here to enter text. |
| **Monitoring** | *What are the indicators and descriptors used to monitor or measure outcomes or impact of the policy initiative/instrument? Is progress measured regularly?*Click here to enter text. |
| **Evaluation of the measure** | *Please indicate if the policy initiative/instrument has been evaluated. If yes, please describe the main findings and – when available – insert a weblink to the findings of the evaluation.*Click here to enter text. |
| **Success factors** | *Please provide a short account of how the policy initiative/instrument has had a positive impact on reducing skill mismatch. What were main success factors and key barriers/challenges encountered? Were these overcome and, if so, in what way?*Click here to enter text. |
|  | *Contact details for further information (all fields are required)* |
| **Name** |  |
| **Email** |  |
| **Telephone** |  |
| **Websites** |  |
| [ ]  *I agree that the information provided in this template can be disclosed to the general public via Cedefop’s online skills anticipation and matching database and to third parties contracted by Cedefop. I also consent to the use of my contact information by Cedefop experts in case clarification on the information provided in this template is required – as part of the quality assurance process.* |

Please send the completed template to Cedefop via

e-mail: skillsmatching@cedefop.europa.eu ; or

web-interface: <http://www.cedefop.europa.eu/en/tools/matching-skills/feedback-tool>

**Thank you very much for your contribution!**