

**Privacy Statement on the protection of personal data in relation to*****COVID-19 pandemic and career guidance systems and policy development: Joint survey by international organisations*****Identity of controller:**

Head of Department for Learning and Employability

Purpose of the processing:

To collect information on the current challenges of career guidance policies and practices.

Description of the processing:

Cedefop is carrying out the Survey together with the European Commission, ETF, OECD, ILO, ICCDPP and UNESCO. Potential respondents are invited to complete an online survey created using the tool 'Survey Monkey'. No identification data (email, name, address, etc.) will be collected. The data will be analysed by the organisations involved and used only for scientific purposes. The survey involves close-ended and open-ended questions. Any information from open-ended questions can be utilised by collaborating organisations in the analysis of the data. There will be the possibility of carrying out the survey in Arabic, English, French, Russian, Vietnamese and Spanish.

Categories of personal data processed:

No identification data is requested in the survey. Respondents are required to provide the following personal data:

- Country
- Main occupational role in respect to career guidance
- Information potentially provided by respondents in optional open-ended questions

In addition, the Survey Monkey tool uses cookies to improve functionality. More information can be found in their [Privacy Policy](#).

Legal basis:

Data is processed in accordance with the objectives and tasks defined in Cedefop's agency Regulation (EU) 2019/128, including "research on relevant socioeconomic developments and related policy issues".

Lawfulness of the processing:

The lawfulness of the processing is defined by Article 5 (d) of Regulation (EU) 2018/1725, in that participation is optional.

Recipients of the data processed

Data will be processed by Cedefop and distributed to the participating organisations.

The data subject's rights:

Data is anonymous and cannot be traced to the individual.

Data subjects are also entitled to have recourse at any time to the European Data Protection Supervisor: <http://www.edps.europa.eu>

The retention period of the collected personal data

Data will be kept by Cedefop to allow for proper analysis until the end of 2021.

Contact information of Cedefop's DPO:

Data-protection-officer@cedefop.europa.eu

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